TECHNICAL REGULATION FOR ENVIRONMENTAL PROTECTION

PRELIMINARY STATEMENT

The exhibition Organiser has responsibility for implementing all measures required for Users (workers setting up and dismantling booths, installers and others, as well as exhibitors) to operate in full compliance with environmental protection, and particularly to ensure the appropriate disposal of work waste produced while setting up and dismantling during the events, in accordance with the current regulations regarding safety and hygiene at work (Italian Leg. Decree no.81 dated 9th April 2008 as amended) and environmental protection (Italian Leg. Decree no.152 dated 3rd April 2006 as amended).

Firenze Fiera acts as the concession holder of the exhibition centre, and has responsibility for implementing all necessary actions for the centre to be used in compliance with the current regulations, particularly regarding safety and hygiene at work and environmental protection, as well as for calling for rules and an appropriate conduct to respect the facility granted and staff operations. For the sake of compliance with what is written in these instructions, FIRENZE FIERA has also adopted this technical regulation for environmental protection.

Therefore, in addition to taking the maximum care and attention to avoid situations that may cause the infringement of environmental protection, fire and, more generally, or that may represent a danger of any kind for the people and the environment, it is vital that the Organizer scrupulously observes the rules and prohibitions set out herein, and at the same time carries out actions aiming at encouraging Users to respect this regulation.

During the inspection phases, the ORGANISER will be assisted by qualified technicians who will carry out all the necessary operations in order to verify that activities/actions fully comply with the TECHNICAL REGULATION FOR ENVIRONMENTAL PROTECTION.

The ORGANISER shall reserve the right to remove any unsupervised equipment, or any equipment considered to be dangerous for the environment, or which can alter the original condition of the environment on which it impacts, reserving the right to charge the Users with any maintenance costs.

End-users, Companies, Service Cooperative Societies and self-employed workers shall carefully observe all environmental laws and all the instructions given by the Organiser, both verbally and in writing, by means of this regulation, and through any other document used for this purpose, or as expressed verbally by their representatives.
Index

ART. 1 – SCOPE OF APPLICATION AND RESPONSIBILITIES ............................................................... 3
ART. 2 – WASTE COLLECTION ........................................................................................................ 4
ART. 3 – WASTE SORTING ............................................................................................................. 5
ART. 4 – CONTAINERS .................................................................................................................... 6
ART. 5 – WASTE WATER, LIQUID WASTE ..................................................................................... 6
ART. 6 – ATMOSPHERIC EMISSIONS ............................................................................................. 7
ART. 7 – PROHIBITIONS AND PENALTIES .................................................................................... 7
ART.1 – SCOPE OF APPLICATION AND RESPONSIBILITIES

1) This regulation sets down the rules restricting the use of congress and exhibition areas available for the Organiser in order to protect the environment.

2) In accordance with and as a consequence of art. 19 of the “General Conditions”, both the Organizer and End-user shall be responsible for complying with the contents of this regulation.

The Organiser shall mean whosoever has been granted the temporary use of the congress and exhibition areas by virtue of a specific contract stipulated with Firenze Fiera. As such, the Organiser shall be responsible of any lack of environmental protection occurring during the scheduled time of the event, from setting up to the final dismantling stage.

The End-user shall mean whosoever has been granted the temporary use of the congress and/or exhibition areas by virtue of a specific contract stipulated with the Organiser (exhibitors, workers setting up and dismantling booths, installers and others).

3) Anyone carrying out work in any capacity inside congress and exhibition areas available for the Organiser shall implement their own actions in full compliance with what provided for in Italian Leg. Decree no.152 dated 3rd April 2006 as amended, and of this regulation.

4) The single End-users produce their own waste during the operations to set up and dismantle booths and shall follow the instructions given for these purposes, verbally on in writing, to account the Organiser and Firenze Fiera for:

   - The disposal of processed residues and solid, liquid and gaseous materials generated by them within the exhibition centre;
   - The allocation of solid and liquid waste inside specific containers or in the specific arranged areas for each kind of waste.

5) Should Users fail to manage the processed residues, taking them out of the congress centre by their own means, the Organiser shall take the appropriate measures, or activate any possible concrete action in order to manage them in compliance with all environmental laws.

Through its Inspection Body (SdC - Servizio di Controllo), Firenze Fiera will monitor and control all actions aimed at managing waste and residues, with the help of its own staff or through its representatives, in the interest of the Organiser, in order for all activities to be carried out in compliance with environmental protection.

Among all the actions to protect the environment, the management of waste and residues plays a fundamental role. Should Organisers fail to show they can properly carry out concrete control actions concerning the management of residues from set-up and dismantling activities at least six months in advance, Firenze Fiera shall operate rightfully through their own staff, consultants and
contractors, by concretely managing activities to dispose of waste and residues as holders, and, where possible, by identifying the actual waste producers.

Should this occur, Firenze Fiera will establish an appropriate and organised service facility to manage residues produced by Users within the Organiser’s event.

ART. 2 – WASTE COLLECTION

Waste disposal within the exhibition centre aims at keeping the internal and external areas of the exhibition centre clean and tidy and at protecting the environment also through the appropriate disposal of the same waste and set-up residues.

Should Organisers fail to autonomously establish a waste collection service, Firenze Fiera shall take action itself to manage processed residual materials and urban and special waste generated during each specific event, during the set-up and dismantling activities, and during the same event, by providing available staff and clearly visible means and equipment inside the area with specific indications: for any queries, Users shall refer – through the Organiser – to the “Servizio Gestione Residui e Rifiuti SGRR" (Waste and Residue Management Service) established by Firenze Fiera.

SGRR shall manage waste and residues as per the normal procedure, submitted by the User/Organiser as required by the regulation. Producing and submitting residues through modalities not complying with the regulation shall lead to specific emergency interventions.

To regularise the correct functioning of cleaning operations on the basis of the above, please find below a complete list of obligations and prohibitions, to be respected by the exhibiting/fitting companies during their permanence inside the exhibition centre, and during the set-up and dismantling stages.

1. All the waste generated during booth set-up/dismantling activities shall be disposed of according to the regulations concerning recycling and ecologic waste disposal (Italian Leg. Decree no. 152 dated 3rd April 2006 – Environmental laws and subsequent amendments and additions) by the producer/User. The latter shall be responsible for removing and disposing of all the waste produced in a fully autonomous manner, in strict compliance with applicable legislation, and for offering evidence upon simple verbal request by a representative of SdC or from the Organiser.

2. In the absence of the appropriate behaviours provided for in the previous point, Users shall in any case follow the instructions given by SGRR for materials which they intend to discard. This way said materials shall be sent for recovery or disposal in compliance with the existing legislation to protect the environment according to the methods set out in this regulation and in the specific instructions which may be distributed during each event.
3. The Organiser reserves the right to identify any possible infringement of environmental laws, to apply the prohibitions and penalties set out in art. 5, to claim damages caused, and may ask for damage compensation as per the existing legislation.

ART.3 – WASTE SORTING

The Organiser intends to strictly follow the current Community, national and local regulations concerning waste disposal by implementing a separate waste collection for the fractions which can be accepted by the service offered by the local single managing body “Alia” and for the types of waste considered as “special” under the current law.

URBAN RELATED WASTE

For activities carried out inside the exhibition centre, the following waste is to be considered “urban related” according to the current national and local laws:

1. Cartons formed by packaging of used materials; paper and cardboard used to pack food; paper and cardboard used as packaging/filling – **paper and carton** packaging
2. Plastic, iron, glass containers, combined or non-combined, used to pack food or substances – **mixed packaging – multi-material**
3. Plastic containers, plastic film and plastic materials used to absorb impacts, plastic packaging used to pack food or materials – **plastic packaging**
4. Glass bottles and containers – **glass packaging**
5. Cases, boxes, pallets, no longer usable – **wooden packaging**
6. Food residues such as vegetables, fruits, unpackaged food leftovers – **organic waste**
7. Any post-consumer waste, or waste which cannot be classified as “special”, or for waste sorting, and which does not contain material objects or dangerous substances – **unsorted waste**

DANGEROUS AND NON-DANGEROUS SPECIAL WASTE

By process of elimination, all waste which is not urban related shall be called special waste.

Please, find below an indicative and non-exhaustive list of waste classified as "special":

1. Forklift lead acid batteries, lead acid batteries for lighting systems or equipment - **batteries**.
2. Plastic containers, metal cans, or other containers with residues of paint and varnish waste, containing organic solvents or other dangerous substances, brushes/rollers – **dangerous packaging**
3. Plastic containers, metal cans, or other empty containers in wood, metal, plastic, carton, bonded materials or others, or, at best, with barely visible residues, which once contained paint and varnish waste – **mixed packaging – multi-material**

4. Lighting systems to be identified - **lamps**

5. Felt, cloth, used for corridors and booth fittings – **felt**

6. Carpet, used for corridors or booth fittings - **carpet**

7. Neon, fluorescent tubes and other waste containing mercury - **neon**

8. Plasterboards, plasterboard residues - **plasterboard**

9. Personal computers, monitors, TV sets, additional tools, - **Electric/electronic equipment**

10. Pruning and garden waste and residues - **green**

11. Furniture and wooden equipment waste such as panels, beams, other (pallets and pruning waste excluded) - **wood**

12. Parts of metal structures, junctions and equipment – **metals**

13. Mixed waste from construction and demolition – **mixed waste**

**ART.4 – CONTAINERS**

In the absence of what provided for in article 2(1), Users shall give instructions to their own workers and check that their work is in line with the environmental laws, and shall ensure that waste materials and substances are deposited directly according to the instructions given by Firenze Fiera, by their own workers or through their own SGRR.

Should the instructions not be clear, Users shall contact SGRR or SdC to ask and understand how to manage waste and residues.

Dumping waste on the soil shall be subject to what provided for in article 7.

**ART. 5 – WASTE WATER, LIQUID WASTE**

Users carrying out operations implying the production of waste water or liquid waste shall ensure that such operations are performed in accordance with current laws.

In particular, it is forbidden to wash tools and equipment contaminated with potentially dangerous substances in the toilets of the exhibition centre, or to use the rainwater collection areas available in the centre.

Users who need to carry out such operations, shall equip themselves with appropriate leak proof containers to carry out such operations in safety to protect the people and the environment, or use the specific service provided during the event or alternatively.

Should the correct modality not be immediately identifiable, Users should contact the **SGRR** or **SdC** operators to ask and understand how to manage this issue.
Dumping liquid waste on or in the soil, in surface waters or inside the water collection system available in the exhibition centre shall be subject to what provided for in article 7.

**ART. 6 – ATMOSPHERIC EMISSIONS**

Users carrying out activities implying the generation of atmospheric emissions settled in accordance with Italian Leg. Decree 152/2006 as amended, shall ensure that such operations are managed in accordance with the current laws.

Users who need to carry out such activities shall inform Firenze Fiera during the event and give evidence of their compliance with the current laws upon request.

**ART. 7 – PROHIBITIONS AND PENALTIES**

Users must read and understand the requirements of this regulation motivating the instructions and provisions to be followed and they must read, understand and carefully follow the instructions given in previous articles concerning the environment protection and correct waste management.

*Please, find below a summary of the main prohibitions.*

a) It is absolutely forbidden to introduce materials inside the exhibition centre which are not strictly related with booth set-up/dismantling activities for the event on schedule, and to dump any kind of material on the soil of the exhibition centre at the end of each event. Any maintenance costs to cover the necessary expenses to remove materials dumped on the soil of the exhibition centre shall be borne by the Users in charge or Organisers; should this material damage the environment, Firenze Fiera shall retaliate against the Users or Organisers by claiming reimbursement for restoration operations and by seeking compensation for damages, without prejudice to the option of taking protection measures in civil and/or criminal proceedings.

b) It is absolutely forbidden to dump any solid/liquid waste and to discharge any substance or waste into the wastewater system. Any maintenance costs to cover the necessary expenses to remove materials dumped on the soil of the exhibition centre shall be borne by the Users in charge or Organisers; should this material damage the environment, Firenze Fiera shall retaliate against the Users or Organisers by claiming reimbursement for restoration operations and by seeking compensation for damages, without prejudice to the option of taking protection measures in civil and/or criminal proceedings.

c) Failure to comply to what provided for in this regulation and any inadequate behaviour towards people inviting the User’s workers to respect this regulation shall be taken into account, with
subsequent independent additional measures to be taken, such as banning work inside the exhibition centre during one or more subsequent events.

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